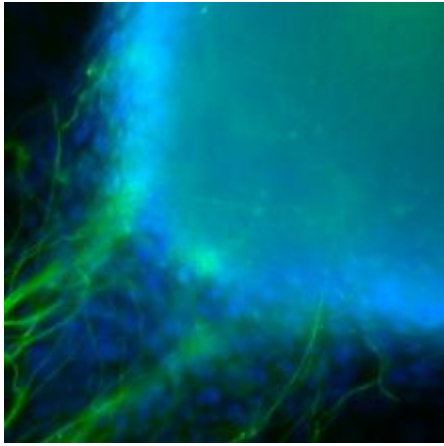


## Box Sync to Box Drive



Dejon Lewis on December 30, 2019

**Box Sync** and **Box Drive** are two separate desktop applications that give you access to your Box content from your computer's desktop, instead of accessing Box via the web. **Box Sync** gives you access to only the folders you marked for offline access. **Box Drive** gives you access to *all* of your Box content while connected to the Internet, and the folders you marked for offline access when you're not connected to the Internet. We will retire **Box Sync** mid-2020.

- **12/6/2019** - Box Drive available for download <sup>[1]</sup>
- **12/9/2019-12/11/2019** - Box Drive webinars (Recording <sup>[2]</sup> | Slides <sup>[3]</sup>)
- **12/17/2019** - Box Drive offered via BigFix
- **Mid-2020** - Box Sync retired

## Box Sync

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Box Sync enables you to choose specific files and folders to sync between Box and your desktop, and keeps them synchronized. Users should only sync the folders and content they work with on a daily basis. Syncing everything could impact the performance of the computer.

## Box Drive

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Box Drive differs from Box Sync in that it appears like a network drive and gives you access to all your Box content while you are online. It only consumes local storage for files in your cache and files you choose to mark for offline. Box Drive uses up to 50% or 25GB of your local disk space (whichever is least).

## How to get Box Drive

Users will see Box Drive as a BigFix offer beginning **12/17/2019**. We will push Box Drive to all IT-supported computers with Box Sync beginning **January 2020**.

For personal devices or for users that want to start using Drive now, the installer can be found here [1].

For more information on downloading and installing Box Drive, see our Box Drive page [4].

## Box Sync versus Box Drive

Features	Box Sync	Box Drive
Search and access all content in your Box account		?
Upload content to any Box folder/ Open files from any Box folder		?
Lock file feature	?	?
Mark content for offline access	?	?
Create and copy a shared link	?	?
Manage collaborators		?
Change the cache location of your Box Sync or Box Drive folder	?	
Create a Box Note		?

## How to Get Help

For more information on Box Drive or to read the Drive FAQ click here [4].

For general Box support please contact the UCSF IT Service Desk at 415-514-4100, or chat

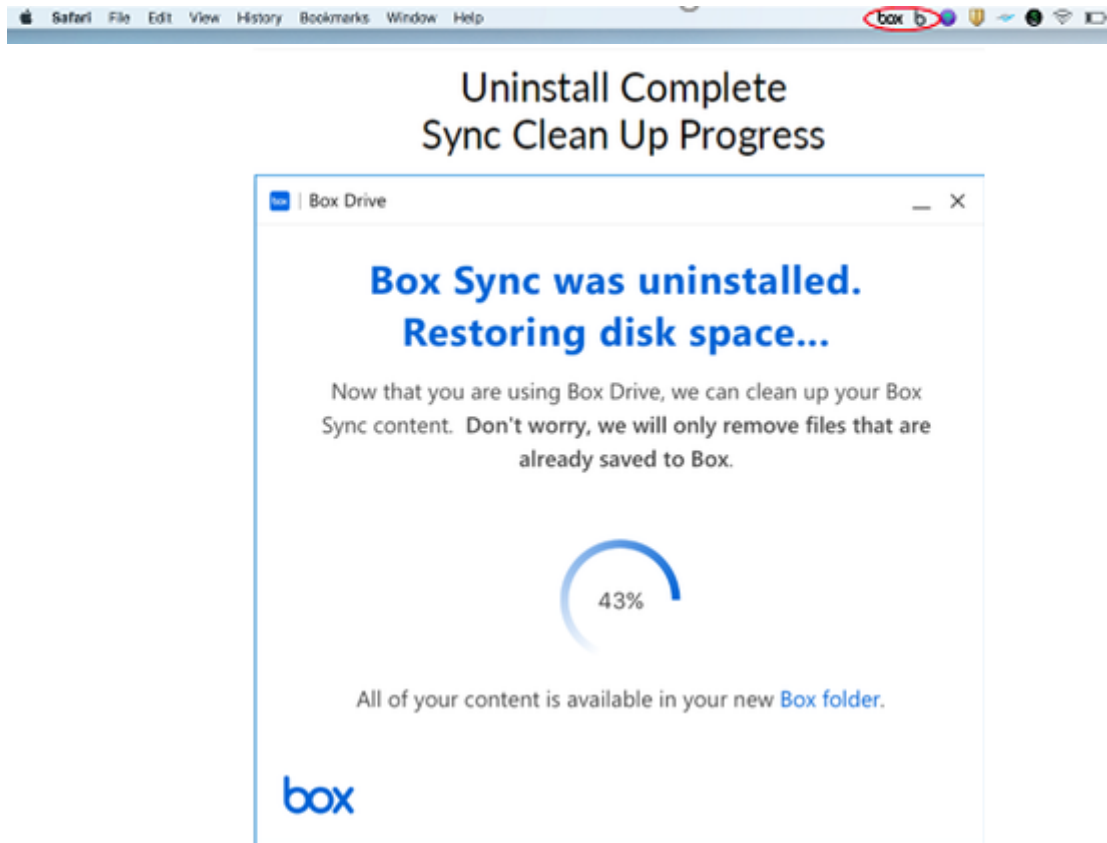
with an agent at help.ucsf.edu [5].

For specific questions about the Box Sync to Box Drive transition please contact the IT Cloud Content Applications team [6].

## Required Service Information

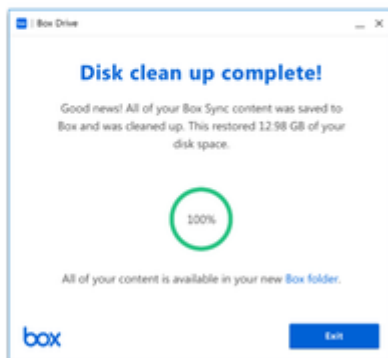
UCSF Box [7]

## Images

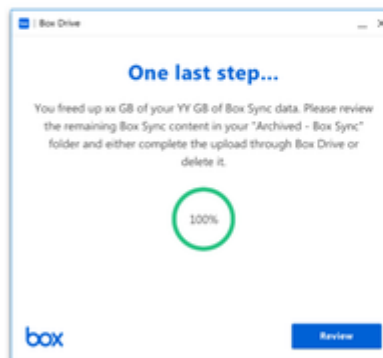


## Clean Up Complete States

All Sync content removed



Some Sync content remaining



**GET IT HELP.** Contact the Service Desk online, or phone 415.514.4100

Site Login Site Index

Suggest an IT Improvement | © UC Regents

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**Source URL:** <https://it.ucsf.edu/services/ucsf-box/additional/box-sync-box-drive>

**Links**

- [1] [https://ucsf.app.box.com/services/browse/official/box\\_drive](https://ucsf.app.box.com/services/browse/official/box_drive)
- [2] <https://ucsf.box.com/s/vp4l7z1sqhn2q1szwneul542c2383drm>
- [3] <https://ucsf.box.com/s/akutyjgjcpcmcymle71nau29kwrh45wkk>
- [4] <https://it.ucsf.edu/services/ucsf-box/additional/box-drive>
- [5] <https://help.ucsf.edu>
- [6] <mailto:it-cloudapps@ucsf.edu?subject=Box%20Sync%20to%20Box%20Drive%20transition>
- [7] <https://it.ucsf.edu/services/ucsf-box>