Program Milestone Timeline

	Administrative Systems Assessment Project																											
Year																												
Month	Feb				Mar				Apr				May					Jun				Jul				Aug			Sept
Week	6	13	20	27	6	13	20	27	3	10	17	24	1	8	15	22	29	5	12	19	26	3	10	17	24	31	7	14	21	28	4	11	18	25

Mobilize — **Assess Current State** — **Develop Strategy & Roadmap** — **Align**

Milestone 1: *Mobilize complete*

- Deliverable: Project Plan

Establish governance and meeting cadence
Schedule interviews with stakeholders
Plan to engage Academic Personnel
Prepare and deliver BPMM survey — Review results
Conduct Executive visioning conversations
Conduct process area expert interviews

- Cloud 101 Deck Development & Presentation Support
- Efficiencies/Benefits of ERP Presentation
- Dispositioning/incorporating end user feedback

Conduct Advisory Council sessions
Conduct Department-specific sessions
Conduct Office Hours

Milestone 2: *Current state analysis complete*

- Deliverable: Survey and interview results

Milestone 3: *Future State Vision complete*

- Deliverable: Future state recommendations

Milestone 4: *Strategy and Roadmap complete*

- Deliverable: ERP Strategy & Roadmap

Milestone 5: *Align complete*

- Deliverable:
  1. Planning & Deployment Framework
  2. RFP-Ready Requirements
  3. Total Cost of Ownership Model includes SIS
  4. RFP Scoring Sample Methodology and Criteria

SIS
Deliver Exec Summary of SIS Strategic Findings